

**MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 5<sup>th</sup> FEBRUARY 2019 IN THE  
VILLAGE HALL AT 7.30 PM**

**PRESENT:** Paul Wilson, Lee Savidge, Martin Byrne, Peter Barnard, Andy Poppitt and Ade Doore.

**APOLOGIES:**

**ALSO PRESENT:** David Hughes (CDC) and Dan Sames (OCC)

7 residents.

**85. Declarations of Interest**

None.

**86. Minutes of the Last Meeting**

The minutes of the meeting held on 4<sup>th</sup> December 2018 were agreed as drawn.

**87. Councillors Updates**

**OCC**

Councillor Sames had informed the Parish Council that he had made no further progress on the school bus between Arncott and Ambrosden. Suggestions made had not been accepted by OCC, and he asked people to let him know if they had any other ideas.

He reported that there is a suggestion that the railway line to the MOD base is upgraded to take in hard core and aggregate for HS2, and store the materials at "G" site. The haul route for the HS lorries would then include Palmer Avenue.

The gritters sent out by OCC at the end of January seemed to have been successful.

The roundabout by the Graven Hill development is now operational. Councillors suggested the road markings were unclear – and he confirmed that these issues will be a matter for the Stage 3 Safety audit.

Concern was expressed that there are still potholes on the roads immediately across the County boundary in Buckinghamshire. Cllr Sames agreed to make enquiries, and also to enquire about repairs to the corner of Woodpiece Road.

**CDC**

Cllr Hughes reported his pleasure in seeing the implementation of the first part of the parking proposals for Woodpiece Road (completed at the end of January 2019). He agreed to make enquiries into the progress of the next stage – although he advised the meeting that work would not start until after April 2019 as the disaggregation of CDC and SNDC is taking much time currently.

He was asked to request that a disabled bay should be marked up for a resident of Woodpiece Road.

He confirmed CDC are on a sound financial footing.

**88. Public participation**

As there were members of the public attending to discuss the issue of parking in Buchanan Road, the Chairman agreed to bring the item forward in the agenda. Residents spoke of concerns about parking which was, on some occasions, preventing them accessing their properties. It was agreed that Cllr Poppitt would meet both parties and see if there was any option to agree a way forward.

The Council was also asked why there were not speed humps with the new build out in Murcott Road. The Chairman explained that it would be costly and delay the project, but this is an option for the Parish council to consider at a later date.

**89. Report from the Village Hall Committee**

See attached as Appendix "2".

**90. Planning Applications**

Approval of conditions relating to materials 13 Mill Lane.

**91. Planning Decisions**

[Change of Use of land to include B2 and B8 usage; retrospective siting of 7 No storage containers and proposed siting of 5 No storage containers](#) 

S And S Motors Rear of 63 Ploughley Road Arcott Bicester OX25 1NY  
 Ref. No: 18/01958/F  
 Approved.

**92. Finance.**

The current financial position of the Parish Council is shown in Appendix 1.

Cheques were authorised as follows :-

Payee	reason	Cheque number	amount
Mrs A Davies	Cl salary + expenses	101689	£312.70
HMRC	Cl tax	101690	£78.00
F Milloy	cleaning	101691	£140.00
cancelled		101692	
Bicester tree services	Tree work	101693	£2010.00
Bicester Methodist Church	donation	101694	£50.00
Ray valley benefice	donation	101695	£50.00

**93. Parish Council matters.**

**a. Extension to the Village Hall**

CDC have confirmed that the proposals for the extension (to include changing rooms and storage facilities) would comply with the terms of the S106 monies held by them. Cllr Barnard will obtain an updated quote for the work, and will look into applying for planning permission.

**b. Woodpiece Road parking update**

Stage 1 has been completed. The Clerk was asked to write to the Leader of CDC expressing the Parish Council's thanks.

**c. Grass area next to the Village Hall**

Once the measurements are available the Clerk will order the materials.

**d. Road repairs and Missing Manhole Cover**

A new manhole cover in Buchanan Court has been ordered and should be installed shortly.

**e. Youth Facilities/Playground update**

As Cllr Selby has resigned from the Parish Council this matter will need to be reconsidered.

**f. Art project**

The Design submission (option 1) was accepted at the December meeting of the Parish Council and the benches are now being made. The Parish Council agreed a suggestion that it frame the notes and drawings associated with the project and hang them on a wall inside the Village Hall.

**g. Carpark and Playground signs.**

These have arrived and will be installed when the weather is suitable.

**h. Vehicle Activated speed sign**

The Chairman has spoken with Mark Longworth, Chairman of Ambrosden, who has advised that Piddington have a system installed made by Elan City, which Ambrosden are considering. The Chairman has received details from Elan City. There are several options, and a range of costs. He has also received information from Westcotec, whose system prices are higher than Elan City. It was agreed he should continue his investigation and put an information pack together for consideration at another meeting of the Parish Council.

**i. PA system for the Village Hall**

It was agreed at the January VHMC / ACA meeting to accept the quotation from DAT (Deaf Awareness Technology) for a nett cost for the complete system of £2784.50. The Parish Council agreed to the project and asked the Village Hall Committee to recommend the system to be comprised in the first stage of the scheme.

**j. Tree and hedgerow maintenance**

The scheduled tree and hedgerow work has now been completed by Bicester Tree Services. The Council noted correspondence from a resident in Harper Close who expressed concern that a small tree growing very close to a property wall had been cut down. The Council had replied to the resident to explain that the small tree was removed following the recommendation of the tree surgeon.

**Community Payback scheme.**

The Clerk has registered the Parish project with the organisers. The most recent correspondence indicates that the proposal "has been forwarded to the relevant local probation provider, who will contact the" Clerk in due course. More information is awaited.

**k. Resilience**

A successful practice of the use of the resilience facilities at the village Hall was carried out in early December. A manual for generator use has been written and checked by all involved, with some amendments now required. The Council now needs to consider where the petrol for the generator should be stored. The Council agreed to investigate the purchase of a vandal-proof / weather-proof outdoor enclosure for both the generator and petrol. The Clerk was asked to contact OCC fire service and the VH insurance company for advice. No volunteers signed up yet to form an action group.

**94. Correspondence**

The Chairman reported a letter from Cllr Di Selby containing her resignation as a Parish Councillor. The Parish council would like to take this opportunity to thank Cllr Selby for her help and involvement with council during the last three years. One resident has expressed interest in being co-opted onto the Parish council. The Clerk was asked to invite her to the next Parish Council meeting.

The Council noted that they will shortly be asked to become involved in a project called "Community fridges" to decrease food waste in the County. It is likely that a Community fridge will be installed in Bicester and collections made from surrounding areas.

The Council noted a request from CDC that it adopt the play areas in Village Close. The Clerk was asked to confirm the actual amount of the commuted sum available, and that the play areas had been subjected to a safety inspection and there were no outstanding defects. The Council agreed to publicise the CDC Spring Clean on its Facebook page to ascertain whether there were any volunteers.

**95. Any Other Business**  
**None.**

**96. Date of Next Meeting**

5<sup>th</sup> March 2019 at 7.30pm in the Village Hall. The Annual Parish Meeting will be held on 7<sup>th</sup> May 2019.

Aarcott Parish Council			Monthly Financial Report	
			Parish Council Meeting	05 February 2018
Payments processed since last meeting				£478.85
	04-Dec-18	Mr F Milloy	101685	£140.00
	04-Dec-18	Mrs A Davies	101686	£160.85
	04-Dec-18	HMRC	101687	£38.00
	04-Dec-18	Mr F Milloy	101688	£140.00
Receipts processed since previous report				£0.00
Bank Reconciliation			Statement dated	28 December 2018
		Cambridge BS Account		£75,266.73
		Savings account		£9.64
		Current account		£53,753.86
Items not yet cleared:				
	Receipts	None		
	Payments	cancelled		£0.00
			Net Total	<u>£129,030.23</u>